

BOARD OF MANAGEMENT

Joint Audit & Risk, and Finance & Property Committee



Tuesday 8 December 2020 in Microsoft Teams

4.00pm (please note early start time)

AGENDA

4.00PM AUDIT AND RISK COMMITTEE MEMBERS INDEPENDENT MEETING WITH AUDITORS

4.30PM AUDIT AND RISK COMMITTEE MEETING

- 1 WELCOME**
- 2 APOLOGIES**
- 3 DECLARATIONS OF INTEREST**
- 4 MINUTES OF AUDIT & RISK COMMITTEE – 22 SEPTEMBER** Paper A for approval
- 5 MATTERS ARISING** Paper B for information JC
- 6 STRATEGIC RISK REGISTER UPDATE** Paper C for approval ST
6.1 Strategic Risk Register
6.2 COVID-19 Risk Register
- 7 AUDIT & RISK COMMITTEE ANNUAL REPORT TO BOARD** Paper D for approval GR
- 8 INTERNAL AUDIT**
8.1 Student Activity Paper E for approval HL
8.2 Student Support Funds Paper F for approval HL
8.3 Follow-up Summary Paper G for information JC
- 9 DATA BREACH REPORTING** Verbal update JC
- 10 DATE OF NEXT MEETING - Tuesday 9 March 2021, 5:00pm via Teams**

Close of Audit & Risk Committee Business

5.15PM JOINT AUDIT & RISK/FINANCE & PROPERTY COMMITTEE MEETING

- 11 **ANNUAL ACCOUNTS**
- 11.1 Internal Audit Annual Report Paper H for approval
 - 11.2 Audit Scotland Covering Letter Paper I for approval
 - 11.3 Audit Scotland Annual Report Paper J for approval
 - 11.4 Financial Statements for the Year ended 31 Paper K for approval
 July 2020

Close of Joint Audit & Risk/Finance & Property Committee Business

FINANCE AND PROPERTY COMMITTEE MEETING

- 12 **WELCOME**
- 13 **APOLOGIES**
- 14 **DECLARATIONS OF INTEREST**
- 15 **MINUTES OF FINANCE & PROPERTY COMMITTEE – 8 SEPTEMBER** Paper L for approval
- 16 **MATTERS ARISING** Paper M for information JC
- 17 **BUDGET MONITORING & FORECAST OUTTURN** Paper N for approval BF/JC
- 18 **ESTATES**
- 18.1 Update Paper O for information BG
 - 18.2 Kingsway Campus Options Appraisal Paper P for approval BG
- 19 **FINANCE, PAYROLL AND HR DIGITAL FIRST** Paper Q for information AR/JC
- 20 **2021/2022 FEES POLICY** Paper R for approval JC
- 21 **PROCUREMENT**
- 21.1 Annual Report Paper S for information JC
 - 21.2 Procurement Strategy Paper T for approval JC
- 22 **STRATEGIC RISK REGISTER UPDATE** Paper U for approval ST
- 22.1 Finance & Property Committee Strategic Risk Register
- 23 **VP CORPORATE SERVICES REPORT** Paper V for information JC
- 24 **DATE OF NEXT MEETING** - Tuesday 2 March 2021, 5:00pm via Teams